



GLEN EDEN HOMEOWNERS ASSOCIATION, INC.

c/o Resort Management
2685 Horseshoe Dr. S. #215
Naples, FL 34103

Phone: (239) 649-5526 ♦ Fax: (239) 403-1061 ♦ Email: rprosser@resortgroupinc.com

APPLICATION FOR APPROVAL TO LEASE A HOME

The documents of GEHOA provide that all homes are for single-family residence only.

An incomplete application including the payment of all necessary fees and receipt of all required documentation will not be processed until deemed complete.

TO: The Board of Directors of Glen Eden Homeowners Association, Inc.

Name of Current Owner(s): _____

Real estate agent or agency if applicable: _____

I (We) hereby apply for approval to **LEASE** a unit located at _____

for the period beginning _____, 20_, and ending _____, 20_____

A completed copy of this signed lease agreement is attached with the application fee.

Please allow 30 days for processing your application. The key and gate code must come from the owner.

Rental agent or agency if applicable: _____

Homeowners may rent for a period of not less than 30 days and not more than twice annually.

References: (local, if possible) name, address & phone number.

1. _____

2. _____

I (We) declare that the following information is factual and correct and agree that any falsification or misrepresentation in this application will justify its disapproval. I consent to your further inquiry concerning this application.

PLEASE TYPE OR PRINT LEGIBLY THE FOLLOWING INFORMATION:

Full name of applicant: _____

Full name of spouse or co-applicant: _____

Full name(s) of any other persons over the age of 18 residing at the property:

1. _____

2. _____

A legible copy of the driver's license (or approved state ID) for all applicants as well as others over the age of 18 who will be residing at the property must be included.

Children (Not listed Above): Names and Ages:

Number of individuals who will be residing in this residence: _____

Applicant vehicle information:

Make/Model of Vehicle 1: _____ Year _____ State _____ License Plate _____

Make/Model of Vehicle 2: _____ Year _____ State _____ License Plate _____

Applicant Current Home address: _____

City, State _____ Zip _____ Phone: () _____

E-mail address: _____ Cell phone: () _____

E-mail address: _____ Cell phone: () _____

Business or Profession: _____

Business phone: () _____

Person to be notified in case of emergency:

Name: _____

Address: _____

City, State _____ Zip _____ Phone: () _____

E-mail address: _____

Home watcher to be notified in case of emergency:

Name: _____

Address: _____

City, State _____ Zip _____ Phone: () _____

E-mail address: _____ Cell phone: () _____

The applicant has read and agrees to abide by the Documents and Rules of GEHOA. The homeowner **MUST** make the applicant aware of the current Documents, Articles of Incorporation, By-Laws, and Rules of the HOA. **The homeowner MUST be current with assessment fees and community obligations such as roof power washing, tree replacement, etc.**

No pets of any kind are permitted at leased properties.

Applicant's signature: _____

Co-Applicant's signature: _____

A non-refundable \$150 fee must accompany this application to cover administrative expenses related to the approval process. A separate fee of \$50 per person over age 18 (call for different rates for out of country) for background checks to be included with application

Please make check payable to GEHOA. Send application & payment to GEHOA, c/o Resort Management 2685 Horseshoe Dr. S., #215, Naples, FL 34104.

Please allow 30 days for processing your application. This application will only be considered if all the required information is provided.

Application approved

Application disapproved

Signature of GEHOA Board Member

Position

Date

BACKGROUND/CREDIT CHECK APPLICATION

PROPERTY INFORMATION				
Address		City	State	Zip Code
Move-In Date	Move-out Date (if applicable)			
PRIMARY APPLICANT				
Full Name		Date of Birth	Social Security Number	
Present Address		Present City	State	Zip Code
Primary Phone Number	Drivers License Number	Primary Email Address		
SECONDARY APPLICANT (IF APPLICABLE)				
Full Name		Date of Birth	Social Security Number	
Present Address		Present City	State	Zip Code
Primary Phone Number	Drivers License Number	Primary Email Address		

I/we authorize Resort Management and Rental History Reports to do a complete investigation of all information provided with my application for residency. I have personally filled in and/or reviewed all information within the application. A complete investigation may include any or all of the following: Credit Report, Criminal Record, Rental History References (including MPHA), Employment Verification, Eviction Records and Personal Interviews with references. This authorization is for this transaction only and continues for (1) year unless limited by state law, in which case the authorization continues in effect for the maximum period, not to exceed (1) year, allowed by law. I acknowledge that Rental History Reports provides reports by written, electronic or verbal instructions to property managers of my choice and does not participate in the approval or denial process, and does not guarantee an approval. My submitting this application below acknowledges and agrees with all terms above and authorizes companies to release rental, eviction, credit and criminal record information. Any controversy or claim arising out of or relating to this agreement, or breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

Primary Applicant Signature

Date

Secondary Applicant Signature

Date



Resort Management
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Naples, FL 34104
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Checklist for Glen Eden Property Leases

The Glen Eden on the Lakes Homeowners Association requires the following documentation be provided to our property management company, Resort Management prior to any action being taken by the Board of Directors to approve a property lease.

- Glen Eden Application for Approval to Lease a Home-completed and signed**
- A Legible Copy of the Driver's License (or approved state ID) for all applicants as well as all others over the age of 18 who will be residing at the property**
- A Copy of the Lease Agreement for this rental**
- \$150 Administrative Application Fee-Check made out to GEOTL**
- Completed Residential Screening Authorization Form (background check)**
- \$50 per resident Criminal Background and Credit Check Fee to be included for every person over the age of 18 who will be residing at the property. Check to be made out to GEOTL (Call Resort Management for different rates for out of country applicants)**

All materials should be sent c/o Resort Management 2685 Horseshoe Dr. S., #215, Naples, FL 34104. Please allow 30 days for processing your application the application will only be considered if all the required information is provided.